

## **8 Staff, Assistants, Volunteers and Students' Policy**

*Alongside associated procedures in 8.1 to 8.4, this policy was adopted by You and Me on the 8<sup>th</sup> December 2025 by the Committee.*

### **Aim**

Staff at You and Me Pre-School are deployed to meet the care and learning needs of children and ensure their safety and well-being. There are effective systems in place to ensure that adults looking after children are suitable to do so.

### **Objectives**

- Recruitment checks meet the requirements of the EYFS as stipulated in procedure 8.1
- All staff and volunteers who work more than occasionally with the children have enhanced DBS disclosure checks. All staff and volunteers working with children have appropriate training, skills, and knowledge.
- All staff, students and volunteers are deployed in accordance with the procedures.
- There is a complaints procedure and staff, and volunteers know how to complain and who they complain to.
- There is a whistleblowing procedure for all staff, students and volunteers to raise any concerns they may have.
- Ofsted are notified of staff changes or changes to the setting's name or address.
- Parents/carers are involved with their children's learning and their views are considered.

### **Legal References**

Protection of Children Act 1999

Safeguarding Vulnerable Groups Act 2006

Childcare Act 2006